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CATALOGUE

SHEPHERD STATE TEACHERS COLLEGE



ISSUED JULY, 1933

SHEPHERDSTOWN, WEST VIRGINIA

Sixty-first Annual Catalogue

SHEPHERD STATE TEACHERS COLLEGE

1872-1933

(Member American Association of Teachers Colleges)



ANNOUNCEMENTS 1933-1934

Issued July, 1933



Shepherdstown, West Virginia

JARRETT PRINTING CO., CHARLESTON, W. VA.



OFFICIAL BOARDS

WEST VIRGINIA BOARD OF CONTROL

Capitol Building

CHARLESTON, WEST VIRGINIA

In the management of educational institutions, the State Board of Control has the direction of the financial and business affairs.

A. SPATES BRADY, President.....	Elkins, W. Va.
JOHN BAKER WHITE, Treasurer.....	Charleston, W. Va.
JAMES A. CHAMBERS, Secretary.....	Huntington, W. Va.

STATE BOARD OF EDUCATION

State Capitol

CHARLESTON, WEST VIRGINIA

In the management of educational institutions, the State Board of Education has charge of all matters of purely scholastic nature.

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MRS. MARY BACHLER BOYD.....	Wheeling, W. Va.

DAVID KIRBY, Secretary

For information concerning the school, write to

W. H. S. WHITE, President,
Shepherdstown, W. Va.

1933 COMMENCEMENT SCHEDULE

Saturday, June 3, 8:00 p. m.—Senior Class Play.

Sunday, June 4, 8:00 p. m.—Baccalaureate Sermon by Dr. Richard Shipley, Baltimore, Md.

Monday, June 5, 8:00 p. m.—The President's Reception to the Senior Class.

Tuesday, June 6, 7:00 p. m.—Alumni Reunion and Reception.

Wednesday, June 7, 10:00 a. m.—Commencement Exercises. Address by President H. W. A. Hanson, Gettysburg College.

ANNOUNCEMENTS

1933-1934

First Semester begins Tuesday, September 12, 1933.

Thanksgiving Recess from Wednesday noon, November 22, to Monday morning, November 27, 1933.

Christmas Vacation from Wednesday evening, December 20, 1933 to Wednesday morning, January 3, 1934.

First Semester ends Thursday evening, January 25, 1934.

Second Semester begins Monday morning, January 29, 1934.

Easter Recess from Thursday noon, March 29, to Tuesday morning, April 3, 1934.

Spring Term begins Monday, April 23, 1934.

Second Semester and Spring Term end Wednesday, June 6, 1934.

Summer Term begins Monday, June 11, 1934.

Summer Term ends Thursday, August 9, 1934.

FACULTY

W. H. S. WHITE, President

Graduate Glenville State Normal School; A. B., A. M., West Virginia University; Graduate Student Johns Hopkins University; Ped. D., Salem College.

Elementary Education

A. D. KENAMOND

Dean of Instruction and Director of the Summer School.

Graduate West Liberty State Normal School; A. B., A. M., West Virginia University; Graduate Student Ogden School of Science, and School of Education, University of Chicago.

History and Government

MABEL HENSHAW GARDINER, Professor of History

M. P. L., New Windsor College; A. B., A. M., West Virginia University.

Literature

ELLA MAY TURNER, Professor of English Language and Literature

Graduate of Shepherd College State Normal School; A. B., A. M., West Virginia University; Graduate Student Cornell University and George Peabody College for Teachers.

Art

ADDIE R. IRELAND, Instructor in Fine Arts

Morgantown High School; Graduate Art Department West Virginia University; Student Art Students' League, New York City; Student Art and Technology, University of Chicago.

Commercial Subjects

ETTA O. WILLIAMS, Secretary to the President and Instructor in Commerce

Graduate Washington County High School and Columbia Business College, Hagerstown, Md.; Student Columbia University; B. C. S., Bowling Green Business University.

Latin and French

JESSIE TROTTER, Professor of Latin

Graduate West Virginia Conference Seminary; A. B., West Virginia University; A. M., Columbia University.

Geography, Economics and Sociology

W. R. THACHER, Director of Extension and Professor of Economics and Geography

A. B., West Virginia University; A. M., University of Chicago.

Supervisor of Teacher Training

FLORENCE SHAW, Associate Professor of Education

A. B., Kirksville Teachers College; Graduate Student University of Chicago; A. M., George Peabody College for Teachers.

Secondary Education

I. O. ASH, Director of Training Schools and Professor of Education

A. B., West Virginia University; A. M., University of Nebraska; Graduate Student University of California; Ph. D. in Ed., University of Cincinnati.

Home Economics

MABEL M. HALL, Professor of Home Economics

Graduate Ames, Iowa, High School; B. S., M. S., Iowa State College.

Librarian

STEWART E. ARNOLD, Librarian

A. B., Western Maryland College; Graduate Student Ohio State University (one year); Chautauqua, N. Y. (5 summer terms.)

Agriculture

JOHN NEWCOME, Director of Athletics and Instructor in Biology and Agriculture.

Graduate Keyser High School; A. B., Davis-Elkins College; Graduate Student West Virginia University.

Physics and Chemistry

ERNEST STUTZMAN, Professor of Physical Sciences

B. S., West Virginia Wesleyan College; B. S. Agr., A. M., West Virginia University; Graduate Student University of Wisconsin.

Supervisor of Teacher Training

LENA GALL ISRAEL, Instructor in Education

A. B., Davis and Elkins College; Residence work completed for A. M. at West Virginia University.

Composition and Journalism

WARREN B. HORNER, Associate Professor of English

A. B., West Virginia University; A. M., University of Chicago.

Physical Education for Women

HAZEL DILTS, Instructor in Physical Education

Allen Township High School, Van Buren, Ohio; Student Ohio State University; A. B., Findlay College; A. M., Columbia University.

Mathematics

DANIEL EDWARD PHILLIPS, Registrar and Professor of Mathematics

Graduate, Fairmont State Normal and Peabody Normal; A. B., A. M., University of Nashville; Ph. D., Clark University.

Biology

GEORGE H. BRETNALL, Professor of Biological Sciences

A. B., A. M., Cornell (Iowa) College; Graduate Student University of Chicago and University of Kansas; Residence work completed for Ph. D. at University of Missouri.

Music

MILDRED J. BARTLETT, Instructor in Music

Graduate, Grafton High School; Student, West Virginia University; Graduate, Cincinnati Conservatory of Music; Pupil of Mme. Berta Gardini Reiner, Bologna, Italy.

Directed Teaching, Summer 1933

JULIA M. BROWN, Primary Supervisor, Denver, Colorado

A. M., Columbia University.

TRAINING SCHOOL

Elementary School

Freel G. Welshans, Principal.....	Sixth Grade
Florence Grubbs.....	Fifth Grade
Georgina S. McKee.....	Fifth Grade
Mary Donley.....	Fourth Grade
Louise M. Rightstine.....	Fourth Grade
Rosalie Skinner, A. B.....	Third Grade
Eugenia Athey Lowe.....	Second Grade
Ruth A. Taylor.....	First Grade
Ella M. Kelsey.....	Substitute

Junior and Senior High School

K. W. Eutsler, A. M., Principal.....	Mathematics, Social Studies
Gladys Hartzell, A. B.....	English
Cletus Lowe, A. B.....	Social Studies, Mathematics
Charles M. Derr, B. S.....	Science, Manual Training
Martha W. Allison, B. S.....	Home Economics
Christine Schleuss, A. B.....	French, English
Mary Hartzell Dobbins, A. B.....	Seventh Grade

COMMITTEES

Credits

The Dean, The Registrar, The President

Commencement

Mrs. Israel, Miss Trotter, Dr. Ash

Diplomas

Mrs. Gardiner

Student Loan Fund

The President, Miss Turner, Mr. F. G. Welshans

Social

Miss Williams, Mr. Stutzman, Miss Hall

Lyceum

Miss Turner, Dean Keramond, Miss Shaw

Assembly Programs

Miss Turner, Miss Bartlett, The President

CLASS OFFICERS

Senior Normal

Mrs. Gardiner and Miss Trotter

Junior Normal

Miss Turner and Miss Shaw

College Seniors

Dean Kenamond

Third Year College

Dr. Ash

Second Year College

Mr. Stutzman

First Year College

Miss Hall and Mr. Thacher

Unclassified Students

Mr. Bretnall

Special Students

Miss Ireland, Miss Williams, Miss Bartlett

SHEPHERD STATE TEACHERS COLLEGE

HISTORY

Shepherd College dates its founding as a State Normal School and Teachers College to an Act of the Legislature of West Virginia, passed February 27, 1872; but it had its incipency in a classical and scientific school styled "Shepherd College," certificate of incorporation of which is on record at Charleston, January 12, 1872. As an inducement to secure a Normal School here the trustees of this private school offered its building to the State free of charge for use as a State Normal School, which offer was promptly accepted, and work under State control began in September, 1872. By authority of the State Board of Education it became a four year teachers college, July 1, 1930, and the 1931 Legislature changed its name to Shepherd State Teachers College.

LOCATION

The location of the college is most ideal. Situated in the charming old town of Shepherdstown, nestled on the cliffy crags of the beautiful and historic Potomac which sweeps in graceful curves across the Shenandoah Valley at this point, remarkably free from all insidious fevers and diseases, with a wholesome social and moral atmosphere, an educated and cultured community, comparatively easy of access, it affords unsurpassed attractions and advantages to the earnest student.

The college is located on scenic and historic ground. To the east loom up the fine wooded sides of the Blue Ridge, and to the west those of North Mountain. The Potomac river flows past the town and affords fine boating and fishing, while on its northern bank is the old historic Chesapeake and Ohio Canal. To the south and north spreads out the broad, beautiful and historic Valley of Virginia. Three miles north is Sharpsburg and the battlefield of Antietam with its fine monuments and the National Cemetery, while some seventy miles to the south is the famous Luray Cavern. The same distance to the east is Washington, the National Capital. All of these things cannot fail to leave their permanent impress on the mind of the observant student.

HOW TO REACH SHEPHERDSTOWN

Shepherdstown is on the Norfolk and Western Railroad, which connects with the main line of the Baltimore and Ohio Railroad at Shenandoah Junction, six miles to the south; or with the Western Maryland Railroad at Hagerstown, Md., eighteen miles to the north.

Students who live on or near the Baltimore and Ohio lines will come via that road to Shenandoah Junction, from which point they may come

via the N. & W. to Shepherdstown. The connections between these roads are at times so poor that many who come by that route find it more convenient to drive from Shenandoah Junction to Shepherdstown, it being a comparatively inexpensive drive over six miles of the Shenandoah Valley. Automobiles may be secured at Shenandoah Junction or ordered from Shepherdstown in advance.

Those who live on or near the Western Maryland lines may come by way of Hagerstown.

Students from Pendleton, Grant and Hardy counties, and neighboring districts, can take the Hampshire and Southern road at Petersburg and Moorefield and intermediate points and make connections at Romney and Green Spring with trains east on the Baltimore and Ohio road.

If students will call the college by phone from Martinsburg or Shenandoah Junction, the college car will meet them.

CONDITIONS OF ADMISSION

Admission will be based upon graduation from a standard high school which according to the new rules of the State Board of Education means the completion of sixteen standard units. The following are strongly recommended: English, 4 units; social studies, 2 units, including American history and civics or government; sciences, 1 unit; mathematics, 1 unit, including $\frac{1}{2}$ unit in arithmetic; vocational subjects, 2 units. It is provided that any curriculum prescribed or provided for in the new high school course of study for West Virginia may be accepted as meeting this requirement.

A student with fifteen units of approved high school work may be admitted on condition that the additional unit of work, in equivalent hours, is to be made up before the beginning of his second year.

By special order of the State Board of Education, teachers of experience and others preparing to teach who are at least twenty-one years of age may be admitted and assigned to such college work as they are able to carry. In making up any deficiencies in high school work, six college hours may be substituted for a unit of high school work.

CREDIT FOR WORK DONE ELSEWHERE

Credit will be given students for satisfactory work done in other normal schools and colleges of the State, and also for work completed in such high schools, academies, seminaries, etc., as will seem, in the estimation of the committee, to deserve accredited standing, or are accredited either by The Southern or North Central Associations. Before receiving such credit students must present a written statement from such schools, signed by the principal or superintendent, setting forth in detail the work satisfactorily completed there.

Credit from classified high schools in West Virginia will be accepted unit for unit, provided the work has been done according to the plan laid down by the State Board of Education.

These credits must be sent before the student's entrance to the President or to Dean Kenamond, Chairman of the Committee on Credits.

HOW TO ENROLL

The student on the opening day of a term or semester should see the Registrar in the Library, fill out an enrollment card, and then pay the tuition fee to the Secretary found in the room adjoining the President's office. If any work has been done elsewhere, credits should be presented to the Dean, who will indicate in a general way the classification of any student. Students should then present themselves to their respective class officers (page 9), who will be found in their regular classrooms and will assist the student in making out programs of work. All students, except entering freshmen, should carry their "course books" or complete list of credits with them when consulting about class assignments. The class assignment card should then be exchanged for class tickets, which will be taken up by the instructors at the first class meeting.

CLASSIFICATION OF STUDENTS

Classification of students is made at the opening of the regular school year in September on the following basis: first year, less than 23 semester hours; second year, 23 to 50 semester hours; third year, 51 to 86 semester hours; fourth year, 87 or more semester hours; unclassified, mature students who lack a portion of the required units for high school graduation; special students who wish only a partial schedule with major work in art, music or commercial subjects. Students entering for a later term or semester are classified on the basis of 32 semester hours for second year, 64 for third year, and 96 for fourth year.

AMOUNT OF WORK TAKEN

Thirty-six semester hours for the year is the maximum amount of work allowed. Thirty-four hours will usually prove sufficient for the average student. The student's first semester's work will be restricted to 16 hours, or 17 hours if physical education is included, and the work of any subsequent semester to 18 hours. The student's work in any subsequent semester will be limited to 16 hours, unless the quality of work has reached the standard of a weighted average of 80%, with no conditions or failures. Exceptions to these rules may be made only on petition to the Committee on Credits.

EXPLANATION OF TERMS

A semester hour consists of one hour recitation with two preparation hours per week for eighteen weeks. Two laboratory or shop periods per week equal one hour's work. Periods are 60 minutes in length.

Program means the daily scheme of work.

LATE ENTRANCE

All students are urged to enroll on the first day of a semester or term, but sometimes the opportunity to attend school does not open up to the student until the term is well started. To avoid any disappointment on

late arrival, a student wishing to enter after the sixth day of a six weeks term, the ninth day of a nine weeks term, or the eighteenth day of an eighteen weeks term, should write the President for permission to enter late.

ABSENCE FROM CLASSES

Students who are absent from classes may secure excuses at the President's office. If no excuse is granted a proportionate deduction is made from the final grade. If a student has been absent 15% of the class periods for any cause, no grade can be given without permission by the Committee on Credits.

To be accepted, the excuse must be presented to instructor within one week after absence was incurred.

WITHDRAWAL AND CHANGE IN ASSIGNMENT

Students desiring any change in assignment or permission to withdraw from any other course should consult the Dean. Necessary withdrawals from school should be reported to the Dean's office to avoid having all work reported as failures. Unauthorized withdrawals from class or school are reported as failures.

Withdrawal from the college must also be reported, and financial clearance made, at the President's office.

MARKING SYSTEM

Final credit grades are reported in per cent with 70 as the passing grade.

Failure is given no percentage grade, but simply marked **F**.

A course not completed due to absence from examination, or requiring additional or special makeup work or second examination is reported **Inc.**, meaning incomplete.

A course reported incomplete (**Inc.**) must be made up or completed by the student according to the following schedule:

Courses closing at end first semester not later than March 10.

Courses closing beginning of spring term not later than May 20.

Courses closing end second semester or spring term not later than July 10.

Courses closing end summer term, 6 or 9 weeks, not later than September 20.

Courses not made up by the time scheduled automatically become failures and are so recorded.

Any student who fails to pass on 50% of the work carried in any semester will not be permitted to enroll the following semester without permission of the President.

AVERAGE NECESSARY FOR GRADUATION

While 70 is the passing grade for any subject, a weighted average of 80 on all subjects in a course is required for graduation from that course.

APPLICATION FOR GRADUATION

The Dean's office provides a blank form of application for graduation adapted to ready checking against requirements as to subject groups, either for a degree or for standard normal diploma. Students not in residence throughout the regular year in which they hope to meet requirements for graduation by spring or summer term attendance, or or both, should write for application for graduation not later than February 15.

Candidates for graduation are required to be present, in cap and gown, at the commencement exercises in June of the year in which they complete the work for a degree or diploma.

ADMISSION TO DIRECTED TEACHING

Requirements for admission to directed teaching are as follows:

1. A weighted average of 80 on all work up to the time of admission, for directed teaching in either elementary or high school.
2. A weighted average of 80 on the teaching subject, for directed teaching in high school.
3. Reaching of prescribed standard in the required standard tests mentioned on page 27.

ENROLLMENT AND TUITION FEES

The State Board of Education has adopted the following fees:

West Virginia Students	\$25.00 a semester
Non-Resident Students	75.00 a semester

An additional fee not in excess of \$5.00 per student per semester may be charged for athletics and other student activities.

EXPENSES

Board and Room	\$180.00	\$180.00
Books and Stationery	25.00 to	30.00
Laundry	20.00 to	30.00
Tuition	50.00	50.00
Total for Resident Students	\$275.00 to	\$290.00
Total for Non-Resident Students	\$375.00 to	\$390.00

To this should be added traveling and incidental expenses, which will vary with the distance traveled in coming to the school, and the personal habits and inclinations of the student.

BOOKS

Students will do well to bring with them any books they may have, but should not purchase new books until they have enrolled and been assigned to their courses.

Students of the more advanced classes frequently have second-hand books for sale at from three-fifths to four-fifths of the original cost.

New books may be secured from the College Book Store, at approximately one dollar per semester hour of credit.

BOARDING

Dormitory—So far as the accommodations allow, young women without friends or relatives in town will room and board in the dormitory.

A reservation fee of \$5.00 should accompany each application for dormitory accommodations.

All the bed linen and toweling for the dormitory rooms are furnished by the State, but each student is requested to bring a pair of woolen blankets for the bed and also one small rug suitable for use before the dresser or study table or bed, also bathrobe and bedroom slippers.

Private Families—Many of the best homes in the town accommodate student roomers and boarders. Young women who fail to secure places in the dormitory take advantage of the privileges, and men also find accommodations with private families, where they seem to be well satisfied with their treatment. Board and room with private families varies from \$6.00 to \$8.00 per week.

The President has jurisdiction over these boarding places and persons who keep student boarders are required to enforce any regulation in reference to the conduct of students in their homes which he may from time to time find it necessary to prescribe.

DORMITORY RULES

The following rules have been adopted by the State Board of Control:

1. No person shall room in the dormitory who does not board there.
2. No student who is not a resident of the State of West Virginia shall room in the dormitory, except by special permission.
3. The rates shall be as follows:

Board per week.....	\$4.50
Rooms, per week, per person.....	.50

Each application for dormitory accommodations must be accompanied by a fee of \$5.00 which will be applied toward payment of dormitory fees. In no case will fees be returned.

The State Board of Education has ruled that all students shall stay at the dormitory if there be room therein, unless excused by the President upon the written permission of the parents. The rules and regulations for the government of the dormitory are designed to meet the intellectual, social and moral needs of the students and are rigidly enforced. Any student who steadfastly refuses to conform to the regulations shall be dismissed from the school. No deductions are made on account of absence from the dormitories except at the regularly scheduled holiday vacations, and in cases of illness.

STUDENT LOAN FUND

A few years ago a student loan fund amounting to about \$150 was contributed by alumni of the school, and several worthy young people have already been aided. The class graduating in 1917 invested \$100 in a Liberty Bond, and the faculty at the same time invested \$50, both contributing thus to the loan fund. Since that time the contributions have been increasing in number until the fund now approaches \$500.

The Y. W. C. A. contributed \$50 to the fund in 1927. Miss Ella M. Turner also makes a contribution of \$50.00 annually.

The class of 1926 left \$150 as a class fund which is to supplement the Student Loan Fund.

The fund is in charge of W. H. S. White, president of the school and ex-officio chairman of the loan committee; Ella M. Turner, member of the faculty and alumna; and F. G. Welshans, president of the alumni association. Applications for loans from the fund should be made to the president of the school.

Last year students were loaned \$1,400 from the West Virginia Knight Templar Student Loan Fund. This is a great boon to deserving students. The amount is limited to \$250 a year to each student.

RELIGIOUS INFLUENCES

It is not to be supposed because this is a State School and in no way connected with any religious denomination or sect that it encourages any the less character building and religious living. On the contrary, it is often found that the moral and religious atmosphere that pervades State schools such as this is in every way wholesome and as conducive to upright Christian living as that of schools which are under the domination of some religious sect.

Students are expected to attend at least one service each Sunday in the church of their choice. Shepherdstown has most excellent advantages in this regard, there being no fewer than seven churches having regular services, presided over by a clergy of unusual ability for so small a town. Students are welcomed to their services by both pastor and congregations and find here a pleasant church home. Most of the students are active workers in the Sunday Schools and churches, as are also members of the faculty, most of whom are active members.

A Young Women's Christian Association and a Young Men's Christian Association are active organizations of the college.

SOCIAL DIVERSIONS

Social diversions of a pleasing and cultural character are not lacking at Shepherd College. Receptions are given each year by the faculty and the various student organizations. All these functions are given under proper supervision and they do much toward bringing about that cordial and sympathetic relationship between faculty and students that is so characteristic of this school.

EQUIPMENT

BUILDINGS

The school has now six large and commodious buildings in which to carry on its work. The oldest of the six is the original Shepherd College, now McMurran Hall. This was transferred by perpetual lease to the Board of Trustees of Shepherd College by Shepherd Brooks, Esq., of Boston. This board, which is a self-perpetuating body, put the building at the State's disposal for normal school purposes at the school's first founding; and it was the sole home of the school continuously until 1897, when the school occupied a new building erected just north of the College, which was destroyed by fire in the spring of 1901. The "Old College" is now used for the Biology work, as a music hall and is also headquarters for the literary societies. It contains six commodious rooms.

Adjoining the above is Reynolds Hall (the old Town Hall), which was erected in 1889 by the citizens of Shepherdstown and was put at the disposal of the school. It was used until recently for commencement exercises, lectures, receptions, etc., and was the place for holding chapel exercises. It is now used for theatricals and the speech arts.

The main college building, Knutti Hall, was completed and first occupied in the spring of 1904. It is thoroughly modern and well appointed. The basement contains a large gymnasium, lavatories, toilet rooms, a manual training shop and laboratories for the physics and geography departments. The first floor contains the President's office, the Dean's office, library, cloak rooms and six commodious class rooms. On the second floor are found a fine auditorium, with seating capacity of about seven hundred, five class rooms, Y. W. C. A., etc. This building, as also the other, is heated by hot water. The boiler-room is a short distance from the main structure. The building is lighted by electricity.

WHITE GYMNASIUM

In a climate like ours, where much of the year the weather is unfit for out-of-door sports, it is essential that schools have gymnasiums of dimensions adequate to admit of various indoor games and exercises, and equipped with all needed appliances for the development of the physical man. Shepherd State Teachers College possesses such a gymnasium in its new physical education building. It has ample room for basket ball, tennis and indoor baseball, and is used continuously by the students. Physical education classes are held in this building and are open to both sexes.

FAIRFAX FIELD

This fine field lies in the rear of Miller Hall and is entirely adequate for all open air games, football, baseball, hockey and track.

MILLER HALL

This hall for women is a three-story colonial dormitory just two squares from the main building. It is modern in every detail and offers advantages that have been demanded by our patrons for some years. The dining room with a capacity of one hundred or more, laundry, kitchen, serving room and the heater room are on the first floor. On the second floor are a large reception room, a rest room, library and nine bed rooms 15x12. Each bed rooms contains two closets with shelves and lavatory with hot and cold water. Bath room and lavatories are found at each end of the corridor. The third floor contains thirteen bed rooms, a hall and lavatories. The east, north and south sides have porches. All inquiries concerning rooms should be addressed to the President of the school, or to Miss Mabel Hall, Dean of Women.

RUMSEY HALL

The Men's Dormitory in the center of town is of red brick, contains twenty-seven bed rooms, two reception rooms, and is equipped with bath rooms, lavatories, electric light and steam heat. All meals are served in the dining room at Miller Hall.

Reservations may be made by applying directly to the President.

LABORATORIES

The Biology Laboratories occupy three rooms equipped to meet increasing needs growing out of the enriched curriculum. They are plumbed for water and furnished with biological tables accommodating thirty-two students at one time. An excellent collection of zoological specimens has been made and a school garden on the ground offers opportunity for illustrative work. This is one of the best equipped laboratories for botany, zoology, nature study, etc., to be found anywhere.

The Chemistry Laboratory has accommodations for twenty-four students at one time, and is equipped with all necessary chemicals and apparatus for standard work in first and second year college chemistry. A blan gas system renders the heating the same as with natural gas.

The Physics Laboratory is well supplied with demonstration apparatus and complete sets of apparatus for individual experiments.

Numerous geological specimens, maps, tellurians and charts meet the needs of geography for illustrative teaching.

THE HOME ECONOMICS COTTAGE

The Domestic Science Department is fitted with an electric range, an oven, tables for twenty-four students, and all necessary culinary apparatus for individual and group work. For domestic art six Singer sewing machines and several cutting tables are provided. The new Home Economics Cottage recently equipped is one of the most admired and artistic buildings on the campus.

LIBRARY

The library occupies a handsome and exceptionally well lighted room adjoining the study hall. It is open from 8:15 a. m. until 5:00 p. m. every school day, and from 9 a. m. to 12 m. on Saturdays. Books may be taken out and kept not exceeding two weeks. It contains about 15,000 well-selected bound volumes and several hundred pamphlets, periodicals and magazines. The library is used also as a reading room, and on tables and racks may be found about eighty of the best current magazines, periodicals and newspapers.

STUDENT ACTIVITIES

Young Women's Christian Association—The regular time of meeting is Thursday afternoon.

Young Men's Christian Association—The regular time of meeting is Tuesday evening.

The Picket—This school paper now in its thirty-seventh year is issued twenty times a year by a staff of student editors with the approval and help of the faculty. The class in journalism offers regular credit.

Biology Club—This club is an organization composed of the students in the biology classes. Meetings are held monthly in the evening. The programs bring to the students material which is allied to their class work but which is not usually included in the regular courses.

County Clubs—Several years ago the students from each of the several counties of the eastern panhandle formed organizations which have been active in increasing fellowship among their own number as well as letting the home folks know through the county newspapers of their activities at Shepherd College.

Forensic Society—The school is a member of the West Virginia Intercollegiate Forensic Association. During the past year intercollegiate contests in debate were held with Fairmont State Teachers College, Potomac State School, Salem College, West Virginia Wesleyan, Morris-Harvey College, Lynchburg College, Randolph-Macon College, Shippensburg Teachers College, Elisabethtown College, Albright College, Western Maryland College, Blue Ridge College, and Glenville State Teachers College. At the State Debate Tournament held at Marshall College, both the Shepherd negative and affirmative teams were ranked as second best on their respective sides.

A chapter of Kappa Gamma, national honorary speech fraternity, was established at Shepherd in 1933.

Dramatics—The college regularly participates in the State Intercollegiate Contest in One-Act Plays, the contest in 1933 being held at Fairmont State Teachers College. Shepherd was also represented in the State Oratorical Contest held at Fairmont.

A chapter of Alpha Psi Omega, national honorary dramatic fraternity, was chartered at Shepherd in 1932.

Social Fraternities—Social fraternities are represented by the Phi Chi Sorority and the Theta Sigma Chi Fraternity.

The Student Association—This is directed by the student president, vice-president, secretary-treasurer and members of the student council elected two from each class.

This association has a committee on social activities, a committee on student publications, and a committee on athletics.

Awards of athletic insignia and gold medals for intercollegiate orator and debaters are made through this association.

COURSES OF STUDY

Three courses of study are offered, as follows:

1. Standard Normal Course, consisting of two years and preparing for teaching in the elementary school.
2. College Course, consisting of four years in preparation for teaching in elementary schools and leading to the A. B. degree in elementary education.
3. College Course, consisting of four years in preparation for teaching in high schools and leading to the A. B. degree in secondary education.

STANDARD NORMAL COURSE

The normal course is a two-year course for the preparation of teachers for town and city elementary schools, or for rural schools. Every normal course graduate receives a standard normal teacher's certificate good for teaching in any elementary or junior high school of the State. This certificate is valid for five years, and is renewable, so that it is practically a life certificate.

Summary of Requirements

	Semester Hours
1. English	10
2. Social Studies.....	6
3. Geography	6
4. Science	6
5. Education	20
6. Health and Physical Education.....	6
7. Music	4
8. Art	4
9. Elective	6
	—
Total	68

NORMAL COURSE IN SEQUENCE FIRST YEAR

First Semester	Weeks	Periods	Semester Hours
Introduction to Art.....	18.....	3.....	2
Introduction to Education.....	9.....	4.....	2
Educational Psychology 102	9.....	4.....	2
Composition 101	18.....	3.....	3
Principles of Geography.....	18.....	3.....	3
Physical Education 101.....	18.....	5.....	2
Principles of Biology.....	18.....	3.....	3

Second Semester

Public School Art.....	18.....	3.....	2
Teaching of Arithmetic.....	9.....	4.....	2
Teaching of Reading.....	9.....	4.....	2
Survey of American Literature.....	18.....	3.....	3
Geography of North America.....	18.....	3.....	3
Health and Hygiene.....	18.....	2.....	2
Nature Study 102 or 103.....	18.....	4.....	3

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SECOND YEAR

First Semester

Teaching Language and Writing...	9.....	4.....	2
Teaching Geography and History..	9.....	4.....	2
Observation and Directed Teaching	12.....	5.....	2
Oral English or Public Speaking...	18.....	2.....	2
Introduction to Music.....	18.....	3.....	2
Games for Children.....	18.....	2.....	1
Early American History.....	18.....	3.....	3
Elective	18.....	3.....	3

17

Second Semester

Observation and Directed Teaching	12.....	5.....	2
Educational Psychology 203.....	18.....	2.....	2
Problems of Rural Education.....	18.....	2.....	2
Children's Literature	18.....	2.....	2
Public School Music.....	18.....	3.....	2
Physical Education 202.....	18.....	2.....	1
Later American History.....	18.....	3.....	3
Elective	18.....	3.....	3

17

Total.....

68

FOUR YEAR COLLEGE COURSE FOR TEACHERS
IN ELEMENTARY SCHOOLS

General Minimum Requirements

	Semester Hours
1. General and Elementary Education.....	30
2. English and Public Speaking.....	15
3. Social Studies.....	12
4. Biology and Nature Study.....	8
5. Geography	8
6. Health and Physical Education.....	6
7. Art	6
8. Music	6
Electives	37
	<u>128</u>

FOUR YEAR COLLEGE COURSE FOR TEACHERS
IN HIGH SCHOOLS

Constants

	Semester Hours
1. English and Public Speaking.....	12
2. History	6
3. Political Science, Economics and Sociology.....	6
4. Science (Botany, Chemistry, Physics or Zoology).....	8
5. Health	2
6. Physical Education.....	4

Outline of First and Second Years

FIRST YEAR

First Semester	Semester Hours
Composition 101.....	3
English Literature 103.....	2
Modern European History 103.....	3
Health and Hygiene.....	2
Botany 201 or Chemistry 111 or Physics 211.....	4
Electives	2
	16

Second Semester

Composition 102.....	3
English Literature 104.....	2
Modern European History 104.....	3
Physical Education 101.....	2
Botany 202 or Chemistry 112 or Physics 212.....	4
Electives	2
	16

SECOND YEAR

First Semester

Economics, Sociology or Government.....	3
Physical Education	2
Electives	11
	16

Second Semester

Economics, Sociology or Government.....	3
Public Speaking 201.....	2
Electives	11
	16

Total.....	64
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Detailed Requirements

1. Completion of the constants previously listed.

2. Selection of a first and second teaching subject and completion of the number of hours in each as listed in one of the following approved combinations:

(a) English, 34 hours, and French, 2 units and 20 hours.

(b) English, 34 hours, and Social Studies, 40 hours (to include 6 hours in Geography).

(c) French, 2 units and 20 hours, and Social Studies, 40 hours (to include 6 hours in Geography).

(d) Social Studies, 40 hours (to include 6 hours in Geography), and Mathematics, 16 hours (with $2\frac{1}{2}$ units including 1 unit each of Algebra and Geometry for entrance).

(e) English, 34 hours, and Latin, 2 units and 20 hours.

(f) Social Studies, 40 hours (to include 6 hours of Geography), and Latin, 2 units and 20 hours.

(g) Biology and General Science, 36 hours (20 hours of Biology, 8 hours each of Physics and Chemistry, and 6 hours of Geography), and Mathematics, 16 hours (with $2\frac{1}{2}$ units including 1 unit each of Algebra and Geometry for entrance).

(h) Biology and General Science, 36 hours (20 hours of Biology, and 8 hours each of Physics and Chemistry), and Social Studies, 40 hours (to include 6 hours in Geography).

(i) Physical Sciences, 32 hours (16 hours each of Physics and Chemistry, and 6 hours of Geography and Geology), and Mathematics 16 hours (with $2\frac{1}{2}$ units including 1 unit each of Algebra and Geometry for entrance).

(j) Art, 34 hours.

(k) Biology and Physical Sciences (20 hours in Biology, 16 hours each in Physics and Chemistry, 6 hours (with 2 units for entrance) in Mathematics, and 6 hours in Geography and Geology).

(l) English, 34 hours, and Art, 34 hours.

(m) Social Studies, 40 hours (to include 6 hours in Geography), and Physical Sciences, 32 hours (16 hours each of physics and Chemistry and 6 hours (with 2 units for entrance) in mathematics).

(n) Home Economics, 40 hours, and Biology, 36 hours (20 hours of Biology and 8 hours each of Physics and Chemistry).

(o) Art, 34 hours, and Social Studies, 40 hours (to include 6 hours in Geography).

3. Completion of 20 hours of Secondary Education.

4. Completion of a total of 128 hours.

When less than 2 units of Latin or French has been offered for entrance, additional college work in the language will be required on the basis of 5 hours for each unit.

RULES AND REGULATIONS FOR DEGREES, DIPLOMAS AND TEACHERS' CERTIFICATES

HIGH SCHOOL TEACHERS' CERTIFICATES

1. **First Class High School Certificate** (Valid for 5 years). This certificate is issued on the completion of a four-year curriculum and graduation from a standard college. The curriculum must include 20 semester hours in education and be differentiated according to the teaching subjects elected. Approved curricula are given in Teacher-Training Bulletin No. 7. For minimum requirements in teaching fields, see table below.
2. **Provisional High School Certificate** (Valid for 1 year in junior high schools). This certificate is issued on the completion, in an approved school, of 105 semester hours of work of the curriculum approved for the first class high school certificate. A minimum of fifteen semester hours of secondary education is required.
The provisional high school certificate will be renewed if the holder taught on it during the past year and completed six semester hours of approved work.
3. **Academic Work in High School Teaching Fields Required for Certification.**

Subject Groups	First Class Certificate	Provisional High School Certificate
	Semester Hours	Semester Hours
English	34	24
Social Science.....	34	24
Physical Sciences (Chemistry 16, Physics 16).....	32	12 of each
Biology and General Science (Biology 20, Chemistry 8, Physics 8).....	36	8 of each
Mathematics	16	10
Foreign Languages	20	15
Commerce	36	24
Home Economics	40	30
Physical Education	30	15
Manual Arts	35	24
Music	40	24
Art	34	24

SPECIAL CERTIFICATES

(Valid in all schools for 5 years for Teaching the Special Subjects
indicated by the Name of the Certificate)

Special Certificates are issued in the following subjects:

- | | |
|-----------------------|-------------------|
| 1. Physical Education | 3. Practical Arts |
| 2. Drawing and Art | 4. Music |

An applicant for a special certificate to teach any one of the above subjects must complete a standard two-year curriculum in such subject, given by an accredited school that has made special preparation for such training. This curriculum must require graduation from a first-class high school for entrance and 64 semester hours for graduation including 24 semester hours in the special subject, 8 semester hours in education and 10 semester hours in English.

ELEMENTARY TEACHERS CERTIFICATE

A—On School Work

1. Collegiate Elementary Certificate (Valid for 5 years. Basic salary \$90 per month).

This certificate is issued on the completion of an approved four-year curriculum for elementary school teachers and graduation from an approved college with 30 semester hours in elementary education.

2. Standard Normal Certificate (Valid for 5 years. Basic salary \$85 per month).

This certificate is issued on the completion of the two-year curriculum for elementary school teachers approved by the State Board of Education and published in Teacher-Training Bulletin No. 7. It requires 68 semester hours of work, 20 of which are in education.

3. First Grade Temporary Certificate (Valid for two years. Basic salary \$70 per month).

This certificate is issued on the completion of 48 semester hours of the approved curriculum for the standard normal certificate. A minimum of 12 hours in elementary education is required, and some credit in each academic subject group in the standard normal curriculum.

4. Second Grade Temporary Certificate (Valid for one year. Basic salary \$55 per month).

This certificate is issued on the completion of 40 semester hours of the approved curriculum for the standard normal certificate. A minimum of eight hours in elementary education is required, and some credit in each academic subject group of the standard normal curriculum.

B—By Examination

1. First Grade (Valid five years. Basic salary \$70.00 per month).

(1) Average grade in uniform examination 90% with no subject below 75%.

(2) High school credit 12 units; professional and academic credit 24 semester hours.

2. Second Grade (Valid two years. Basic salary \$55.00 per month).

(1) Average grade 80% with no subject below 68%.

(2) High school credit, 4 units; professional credit, 8 semester hours.

Renewal of Certificate.

1. The applicant for the renewal of a temporary certificate must have taught successfully on the original certificate and be recommended by his county superintendent. He must also have completed eight semester hours of school work since September 1 of the immediately preceding year, and at least six of these hours must have been done in residence.

2. All certificates issued for a period of five years (elementary by examination, standard normal, special, supervisors and high school) may be renewed on expiration if the applicant has taught three full terms during the life of the certificate and the renewal is recommended by the county superintendent. School work is required on first renewal of all certificates issued after 1922 and on second renewal of all certificates issued previous to 1922. The requirement is six semester hours in an accredited school. The third renewal is a life certificate.

3. Short course certificates (not issued after October 1, 1933) will be renewed for three-year periods, provided the holder has, during the three-year period, taught two years and completed six semester hours in an accredited school.

Non-Credit Subjects

Arithmetic. A standard Arithmetic Test is given all students entering for the normal course, and students who elect Science or Mathematics as a high school teaching subject. The standard for the eighth grade must be met or the student is required to take additional work in the subject.

This test is given at 11 o'clock on the first Friday of each term or semester.

English. A standard English test is given all first year students.

This test is given at 11 o'clock on the first Thursday of each term or semester.

Those who do not meet eighth grade standards are required to take the work without credit until the standard is reached.

Writing. All students in second year of the normal course who fail to make a grade of 70 on the Ayres Handwriting Scale are required to enter the class in this subject before graduation.

Resident Work

1. The term "Resident Work" shall be interpreted to mean either—

(a) Work done on the campus of the institution, or

(b) Work done under conditions that in the opinion of the faculty give the student approximately the same institutional privileges and influences as are afforded to students in regular attendance in residence, or

(c) Work done in a school organized by the institution away from the institutional campus where at least half of the members of the institutional staff are members of the faculty of the institution.

2. The amount of resident work required in the school that grants a degree or diploma and recommends the applicant for a certificate, is as follows: Collegiate and Standard Normal, 36 weeks; Temporary Certificate, 9 weeks. By approval of the State Board of Education an exception to this requirement may be made for teachers who have had ten or more years' successful teaching experience.

Limits on Credit for Professional Work

The minimum and maximum of professional work in the courses listed below:

- (a) Degree in elementary education, minimum and maximum 30 hours.
- (b) Degree in secondary education, minimum 20 hours, maximum 24 hours.
- (c) Standard normal, minimum and maximum 20 hours.

No Credit for Teaching Experience

Since July 1, 1927, no credit for teaching experience has been allowed toward the completion of any course.

Correspondence and Extension Work

1. The amount of extension and correspondence work that may be accredited in meeting the requirements for certificates is as follows:

College	24 hours
Standard Normal.....	12 hours
Temporary Certificates.....	4 hours

2. The total amount of extension and correspondence work that may be done during one term of teaching shall not be more than 8 hours, and not more than 6 hours of this may be in correspondence.

EXTENSION AND CORRESPONDENCE STUDY

During the past fourteen years this school has offered several courses by correspondence. This is a method by which students knowing how to study may do some work toward graduation while out of school. The scheme is devised to encourage worthy students only and does not contemplate the mere reading up of a subject to take the chances on an examination. Definite suggestions, directions and questions are worked out in typewritten form and mailed to the student a lesson at a time. The teacher requires written reports on each lesson.

The fee for a correspondence course is \$5.00 for each hour of credit.

See special regulations of State Board of Education as to the maximum amount of credit that can be earned in this department.

Prof. W. R. Thacher is the Director of Extension. A special bulletin is issued and will be sent upon application.

The following correspondence courses were offered by regular members of the faculty during the past year:

Educational Psychology 301, Educational Psychology 102, Educational Psychology 203, Problems of Rural Education, Health and Hygiene, Rural Sociology, Geography of North America, Ancient and Mediaeval Civilization, American Literature, Children's Literature, General Agriculture, Horticulture, Sewing, Algebra, Arithmetic and Business Administration, and Economic Geography.

SUMMER SCHOOL

A Summer School for teachers and those expecting to teach was first instituted here during the summer of 1907. The experiment proved so successful that a similar school was again instituted in the summer of 1908. The twenty-seventh annual summer school was opened June 12, 1933. The length of term is nine weeks.

Those who are interested in summer school work for next year should notify the President, or A. D. Kenamond, director of summer school, early in the spring of 1934.

OUTLINE OF WORK BY DEPARTMENTS

Scheme of Numbering Courses—Courses numbered 101 to 199 are for first year students; 201 to 299 for second year students; 301 to 399 for third year students; 401 to 499 for fourth year students. First year students are not admitted to courses numbered 301 or above. Third and fourth year students must elect at least one-half of their work from courses numbered 301 or above.

Schedule of Courses and Hours—A schedule of subjects offered during the first semester, showing in detail the hours and days for each subject, will be available about the first of August.

AGRICULTURE

MR. NEWCOME

101. General Agriculture—This course is primary and extensive in its nature. It is aimed to get a general view of the entire subject in all its various phases.

Text: Gehrs' Principles of Agriculture.

Credit—Three hours.

102. Horticulture—A course in fruit growing dealing with the scientific and practical side of commercial and home fruit plantations. The college orchard and those in the vicinity are used for demonstrational work.

Text: Sears' Productive Orchardng.

Credit—Two hours.

ART

MISS IRELAND

(Thirty-four hours are required of students electing Art as a teaching subject).

101. Introduction to Art—A general introductory course for beginners designed to prepare them for illustrative and constructive work in connection with public schools. It includes freehand, perspective, plant, animal and figure drawing in pen and pencil outlines, mass and color; also construction and constructive drawing. Required for standard normal diploma and for degree for elementary school teaching. Recommended for all students electing science as a teaching subject.

Credit—Two hours.

102. Public School Art—This is a course of training in art designed to meet the needs of grade teachers. Art 101 pre-requisite. Required for standard normal diploma and for degree for elementary school teaching.

Text: Industrial Arts Drawing.

Credit—Two hours.

104. Commercial Art—To be applied to posters and school publications. This course will include lettering and the cartoon, color harmony and a study of the principles of unity, balance and harmony as applied to the book.

Mediums used are pencil, color, pen and ink.

Credit—Three hours.

201. Art Appreciation—The purpose of this course is to acquaint pupils with masterpieces of architecture, sculpture and paintings that are recognized by competent judges and to interest them in American art. Description, meaning and history of pictures are features, but the aim is the study of art form. Art history by periods will be considered with a special study of the art of Washington, D. C.

Two hours of art appreciation are required for degree for elementary school teaching.

Credit—Four hours.

202. Mechanical Drawing—Designed for students who may plan for mathematics, architecture or engineering.

Credit—Three hours.

211. Introduction to Crafts—Credit—Three hours.

301. Principles of Design—The course consists of talks, class discussions and some drawing. A study of color in relation to the house and dress. Furniture as regards utility, construction, period, styles. Framing and hanging pictures.

Credit—Three hours.

302. Applied Design—The topics are principles of design, rhythm, balance and harmony as applied to the crafts; paper and cardboards construction; leather and china.

Credit—Three hours.

401. Advanced Design—Credit—Three hours.

402. Oil Painting—Credit—Three hours.

403. Water Color Painting—Credit—Three hours.

404. Ceramics and Ceramic Painting—Credit—Three hours.

CERTIFICATE OF PROFICIENCY IN ART

To those possessing special talent in drawing, a Certificate of Proficiency in Art will be given on completion of a specially planned course totaling 64 hours, including 24 hours in Art, 10 in English, 6 in History, and 8 in Education. This course should enable a student to qualify for the special certificate to teach or supervise Art in the public schools.

A minimum of thirty-six weeks in residence at Shepherd State Teachers College is required for this certificate.

BIOLOGY

MR. BRETNALL AND MR. NEWCOME

(Twenty hours are required of students electing Biology as a teaching subject).

101. Principles of Biology—A coherent set of principles of first practical importance to the layman and suitable for presentation to the ordinary freshman. Required for standard normal.

Text: Eikenberry and Waldron, Educational Biology.

Credit—Three hours.

102. Biological Nature Study—A study of animals of pond and stream, insect and insect allies, birds, animal companions, wayside flowers, common trees, seeds and seedlings, the garden, and spore bearers. Required for normal course students preparing to teach in the lower grades and for those who offer no biology from high school. A total of 72 class meetings. Not offered for degree in secondary education.

Credit—Three hours.

Botany 201 and 202—A study of the general subject with emphasis upon the physiology and morphology of plants and some work on the systematic.

Text: Smith and others.

Credit—Four hours each semester.

203. Entomology—This course considers especially the insects favorable and injurious to crop and plant life.

Text: Sanderson and Jackson, Elementary Entomology.

Credit—Three hours.

Zoology 301 and 302—A study of the general subject, taking up both the vertebrate and invertebrate animals.

Text: Hegner's College Zoology.

Credit—Four hours each semester.

306. Human Physiology—The principals of human physiology and its applications. Text book, library, lecture and laboratory work.

Text: Burton-Opitz, Elementary Physiology.

Credit—Four hours.

321. Plant Taxonomy—Botany 201 and 202 are pre-requisite.

Text: Zwingle, Systematic Botany.

Credit—Four hours.

341. Comparative Anatomy—Zoology 301 and 302 are pre-requisite.

Credit—Three hours.

344. Genetics—Botany 201 and 202 and Zoology 301 and 302 are pre-requisite.

Credit—Three hours.

401. **Histology**—Preparing tissues for the microscope. Given for both plant and animal forms. Zoology 301 and 302 or Botany 201 and 202 are pre-requisite.

Credit—Three to four hours.

404. **Bacteriology**—Principles and applications of the science of bacteriology. Laboratory work on the making of media and the study of forms. Required of students electing home economics as a teaching subject.

Text. Greaves, Elementary Bacteriology.

Credit—Two hours.

COMMERCIAL WORK

MISS WILLIAMS

Accounting 101—A study of bookkeeping as applied to the retail grocery business owned by an individual and known as single proprietorship.

Credit—Three hours.

Accounting 102—The object of this set is to illustrate the application of the principles of accounting in a business conducted as a corporation and gives further practice in classifying accounts and recording transactions.

Credit—Three hours.

Stenography 201 and 202—The development of phonetic writing as conceived by Gregg and worked out in his manual. The manual is supplemented by work in shorthand penmanship, and the progressive exercises intended to increase finger dexterity and a thorough understanding and skillful application of the principles of shorthand. Transcribing on typewriter.

Text: Manual of Shorthand, Gregg; Speed Studies, Gregg.

Credit—Three hours for each semester.

Typewriters of several makes are furnished on which students are given instruction. No credit is given, however, for typewriting except in connection with stenography.

EDUCATION

DR. ASH, DEAN KENAMOND, MISS SHAW AND MRS. ISRAEL

101. **Introduction to Education**—The purpose of this, the student's first course in education, is to enlarge his view of the public elementary school. The course will seek to give him an intelligent and sympathetic understanding of the field of teaching and to develop within him the right attitudes and true interest in the profession. Some of the topics to be emphasized are: the aims and changing conceptions of education; the evolution of the modern elementary school; the development of modern methods of instruction; important problems facing the beginning teacher; types of teaching; school housekeeping, daily programs and

records; grading and promoting, etc. Much reading is done outside the text on topics not included in it.

Credit—Two hours.

Educational Psychology 102—After a brief preliminary study of the nervous system, the various economic ways of learning are taken up with a view of their application to the teaching process. The field of study is made as wide as life itself, but in the end the relationship is traced to some principle of learning as it affects boys and girls in the classroom. Required for all degrees and diplomas.

Text: Gates, *Psychology for Students of Education*, Revised.

Credit—Two hours. Dean Kenamond.

103. Teaching of Arithmetic—Topics: (1) Aims in arithmetic teaching and the history of their development.

(2) Objectives for each grade.

(3) Methods of:

(a) Presenting new material.

(b) Drill.

(c) Application—theory and practice.

(4) Materials and supplementary books.

(5) Measuring results—diagnosis and remedial work.

Offered only for standard normal diploma and degree in elementary education.

Text: Roantree and Taylor, *Arithmetic for Teachers*, revised.

Credit—Two hours. Dr. Phillips.

104. Teaching of Reading—The purpose of this course is to present the aims of reading instruction and the importance of reading in modern life together with methods for giving the child mastery over the reading situation in life and establishing permanent reading interests. Topics: the work of the eye in reading; oral and silent reading; speed and comprehension; standards for grades; reading in the primary grades; reading in the intermediate grades; reading in the upper grades; standard tests.

Offered only for standard normal diploma and degree in elementary education.

Text: Stone, *Silent and Oral Reading*, revised.

Credit—Two hours. Mrs. Israel.

201. Teaching of Language, Spelling and Writing—The purpose of this course is to present methods of teaching English that will train pupils in effective thinking and stir them to fullest self-expression. Topics: objectives of the teaching of language in the public school; development of language ability; vocabulary development; utilizing oral and written composition; how to measure progress in composition; the aim of the spelling course; development of spelling ability; the aim of writing; development of the writing movements; and scales and methods of measuring.

Offered only for standard normal diploma and degree in elementary education.

Text: Klapper, *The Teaching of English in Elementary and Junior High Schools*.

Credit—Two hours. Mrs. Israel.

202. Teaching of History and Geography—This course is introduced by a study of the purpose and value of history and geography. With these as starting points, the students plan a course of study, select reading and material, and plan procedures that will accomplish the objectives stated for each grade. Geography methods are given the first half and history methods the last half of the term. Standard tests in geography and history are studied.

Offered only for standard normal diploma and degree in elementary education.

Credit—Two hours. Miss Shaw.

Educational Psychology 203—The object of this course is to give a reasonably scientific understanding of body, mind and social development in children. It might be called child psychology. A cross section of the child's life at various ages is studied in order that the teacher may better understand how to deal with him in his behavior in school and out.

Offered only for standard normal diploma and degree in elementary education.

Credit—Two hours.

204. Problems of Rural Education—The rural schools have so many problems peculiar to themselves that special attention must be given to their solution. This course aims to prepare the student for handling the most difficult position of a one-room rural teacher. Through observation, text book study and the reading of great experimental publications, the best modern practices are presented and their application to varying conditions are discussed.

Offered only for the standard normal diploma.

Credit—Two hours. Dean Kenamond.

205 and 206. Observation and Directed Teaching—This consists of observation and actual teaching in the demonstration school for the elementary grades during the second year.

Offered only for the standard normal diploma and degree in elementary education.

Credit—Four hours for the year. Miss Shaw and Mrs. Israel.

Note: Ninety clock hours of student teaching are required for all graduates from the standard normal course.

301. Psychology of Secondary Education—This course will include the study both of the secondary school subjects and of the adolescent. Required for degree for high school teaching.

Text: Brooks, *Psychology of Adolescence*.

Credit—Three hours. Dr. Ash.

302. Methods of Teaching in the High School—This course will include both general and specific methods. All students will study general methods of teaching for the first part of the semester. Then each one, having chosen his two teaching subjects, will make a careful seminar survey and report on the objectives, the special technique of teaching illustrative material, supplementary books and references, and tests relative to those two particular subjects. Required for degree for high school teaching.

Text: Douglass, *Modern Methods in High School Teaching*.

Credit—Five hours. Dr. Ash.

303. Supervision of Elementary Instruction—Concept of supervision, place of supervision, studying the teacher at work, standards for judging teaching, technique of diagnosis and criticism. Offered for degree for elementary teaching.

Text: Barr and Burton, *Supervision of Instruction*.

Credit—Two hours. Dear Kenamond.

304. Tests and Measurements—The aim of this course is to improve the teaching, grading, promoting and classifying of pupils. A study is made of the various types of tests such as individual and group intelligence, achievement, diagnostic, personality traits, etc. Just enough of statistical processes are taken up to enable the student to complete the mean, median and standard deviation and to understand simple correlations. In the absence of a text book, the work is carried on by assigned readings, the giving and scoring of tests, the examination of numerous tests and class discussions.

Credit—Two hours. Dr. Ash.

311. Educational Sociology—The data and principles derived from a study of social relations are applied to educational problems.

Elective for degree students.

Text: Peters, *Foundations of Educational Sociology*, revised.

Credit—Two hours. Dr. Ash.

312. History of Education in the United States—The aim of this course is to study the origin of those forces which have been most influential in shaping educational ideals, theories, practices, and problems at the present time.

Elective for degree students.

Text: Cubberley, *Public Education in the United States*.

Credit—Two hours. Dr. Ash.

321. Kindergarten-Primary Education.

Text: Hockett, *Teachers' Guide to Child Development*.

Credit—Two hours.

401. High School Organization and Administration—The various phases of the high school will be studied from the viewpoint of the

teacher's relationship to the school. Required for degree for high school teaching.

Text: Douglass, *Organization and Administration of Secondary Schools*.

Credit—Three hours. Dr. Ash.

402. **Administration of an Elementary School**—Nature of the work of elementary school principals, relation to staff, administration of building, equipment and supplies, organization for instruction. Offered for degree for elementary school teaching.

Text: Reavis and others, *The Elementary School*.

Credit—Two hours. Dean Kenamond.

403. **Directed Teaching in the High School**—For the most part the practice teaching will be divided so that two hours of it will be done in the first teaching subject and the remaining one hour in the second teaching subject.

Credit—Three hours. Dr. Ash.

406. **Recent Tendencies in Elementary Education**—Includes such topics as recent experiments in individualizing instruction, in new type organization of instructional materials, freedom in learning, creative learning.

Offered for degree in elementary education.

Credit—Two hours. Dean Kenamond.

408. **Supervised Directed Teaching**—Offered for degree in elementary education. Open to advanced students with teaching experience, on approval of instructor.

Credit—Two hours. Miss Shaw.

411. **Philosophy of Education**—The aim of this course is to make a reflective study of the meaning of education and to evaluate the various phases of our educational procedure.

Elective for degree students.

Text: Finney, *A Sociological Philosophy of Education*.

Credit—Two hours. Dr. Ash.

412. **Statistics and Graphic Methods**—Considerable attention will be given to interpretation of the meaning of statistical measures and to their application to everyday educational problems.

Elective for degree students.

Credit—Two hours. Dr. Ash.

ENGLISH

MISS TURNER, MISS ARNOLD, MR. HORNER

(Thirty-four hours are required of students electing English as a teaching subject).

Composition 101—This course is required of all students. It consists of instruction in composition, special attention being paid to mechanics,

essentials of grammar, the sentence and the paragraph. At least two themes are required each week.

Texts: Jones, Practical English Drillbook, and Grose, College Composition.

Credit—Three hours.

Composition 102—A continuation of Composition 101. Special attention to practice in writing narratives, descriptions, expositions and argumentative themes.

Credit—Three hours. Mr. Horner.

103 and 104. General Survey of English Literature—These courses are designed to meet the usual requirements for freshman college work in literature.

Texts: Newcomer and others, Twelve Centuries of English Poetry and Prose, and History of English Literature—Neilson and Thorndike.

Credit—Two hours each. Mr. Horner.

106. American Literature—This course deals with type forms of American literature from the Colonial period to the present time.

Texts: Newcomer and Andrews' Three Centuries of American Prose and Poetry, and Boynton, History of American Literature.

Credit—Three hours. Miss Turner.

Public Speaking 201.

Text: Sanford and Yeager, Principles of Effective Speaking.

Credit—Two hours.

202. Children's Literature—The aim of this course is to acquaint students with the various types of literature that are suitable for children in the grades and to give practice in story telling and dramatization. Required for standard normal course.

Texts: Curry and Clippinger's Children's Literature.

Credit—Two hours. Miss Turner.

Public Speaking 204—Play production.

Text: Smith, The Book of Play Production for Little Theatres, Schools and Colleges.

Credit—Two hours.

Journalism 205—A beginning course in journalism giving practice in writing the several types of news stories.

Text: Reed, Applied Writing.

Credit—Two hours. Mr. Horner.

Journalism 206—A course in news gathering and writing with laboratory practice on the college newspaper. Journalism 205 or Composition 101 is pre-requisite.

Text: Bastian and Case, Editing the Day's News.

Credit—Two hours. Mr. Horner.

301. The American Short Story—This course will trace the development of the American short story as a literary form.

Text: Jessup's Representative American Short Stories.

Credit—Three hours. Miss Turner.

302. Contemporary American Literature—This course includes a study of prose and poetry covering a period of the past fifty years. Reading work out of class with required reports supplements recitation work.

Text: Hanes and McCoy, Readings in Contemporary Literature.

Credit—Two hours. Miss Turner.

303. Shakespeare—In this course four of Shakespeare's tragedies are studied closely and critically, and a number of others are read.

Credit—Three hours. Miss Turner.

Public Speaking 305.

Debate, oration, the occasional address.

Credit—One hour.

Library Work 306—The aim of this course is to teach how to use the library and become acquainted with basic reference work.

Credit—One hour. Miss Arnold.

307. Victorian Poetry—In this course a study is made of the important poets of the period, with special attention given to the works of the two great interpreters of the tendencies of the Victorian Age, Browning and Tennyson.

Text: Wood, Victorian Poetry.

Credit—Two hours. Miss Turner.

311. Exposition—This course consists of practical exercises in the various types of expository writing. Composition 101 and 102 are prerequisite.

Text: Fulton, Expository Writing.

Credit—Two hours. Miss Turner.

312. Lyric Poetry—In this course a study is made of English and American lyrics.

Credit—Two hours. Mr. Horner.

313. World Literature—The great world classics in English translation are studied in this course.

Text: Houston and Smith, Types of World Literature.

Credit—Three hours. Miss Turner.

315. Narrative Poetry.

Credit—Two hours.

Library Work 316—A course in cataloguing, accessioning and care of the school library.

Credit—One hour. Miss Arnold.

404. Great Essays—A study of five or more types of representative essays of all time.

Credit—Two hours.

FRENCH

MISS TROTTER AND PRESIDENT WHITE

(Twenty hours and two units of high school French are required of students electing French as a teaching subject. Five additional hours are required for each unit not taken in high school).

French 101—Elementary French. Fraser and Squair's Briefer Course; Aldrich and Foster's, A French Reader. Composition. Sight reading. Simple conversation.

French 102—Continuation of 101. Irregular verbs begun. Text completed. Correspondence with French students in France is maintained.

Credit—Six hours for the year. President White. Not open to those who have had High School French.

French 201 and 202—During the second year, a large number of books are read. Colomba, works of Daudet, Dumas, Andre, Theuriet, etc., are taken up and completed. Le Petit Journal comes to the school and is read by the class.

Credit—Six hours for the year. Miss Trotter.

French 301 and 302—Advanced reading and composition.

Credit—Ten hours for the year. Miss Trotter.

French 401 and 402—Advanced grammar and composition.

Text: Holmes, French Composition.

Credit—Four hours for the year. President White.

French 403—French poetry of the nineteenth century.

Credit—Two hours. Miss Trotter.

French 404—Outline of French literature from 1600 to present.

Text: Chinard, Petite Histoire des Lettres Francaises.

Credit—Two hours. Miss Trotter.

GEOGRAPHY

MISS TROTTER AND MR. THACHER

101. Principles of Geography—A course in physiography, soil, climate and their effect on settlement and civilization.

Required for standard normal.

Credit—Three hours. Mr. Thacher.

Text: Huntington and Cushing, Principles of Human Geography.

102. Geography of North America—An intensive course depicting the life, activities and industries of the people of North America by regions. Required for standard normal.

Text: J. Russell Smith's North America.

Credit—Three hours. Mr. Thacher.

104. **Geography of West Virginia**—A study of the resources and industries of West Virginia.

Shawkey's West Virginia is used, together with library assignments, and outside readings.

Credit—Two hours. Miss Trotter.

201. **Geography of Europe**—A study of selected geographic regions of Europe.

Text: Blanchard and Visser, Economic Geography of Europe.

Credit—Three hours. Mr. Thacher.

206. **Geology.**

Required of students electing Science as a teaching subject.

Credit—Three hours.

301. **Economic Geography.**

Text: Whitbeck and Finch, Economic Geography.

Credit—Three hours.

HOME ECONOMICS

MISS HALL

(Forty hours of Home Economics, including eight hours of Applied Art, eight hours of General Biology, two hours of Bacteriology, three hours of Economics, and three hours of Sociology, including The Family, are required of students electing Home Economics as a teaching subject. Only three years of the work required for degree in Home Economics are offered.)

101. **Home Economics for the Elementary School Teacher**—Elective for standard normal. The subject matter of this course deals with specific problems of the elementary school child. It includes a study of the nutrition program in the grades; food selection from the standpoint of teaching; the hot school lunch; standards in the selection and purchase of suitable and artistic clothing; the hygiene and care of clothing; the wiser use of money; and a survey of references, and illustrative material for teaching.

Credit—Three hours.

102. **Textiles**—A study of textile fibers and fabrics; their structure, properties, manufacture; and the identification of and tests for adulteration of finished product. This course is designed to develop judgment in buying clothing and housefurnishing materials.

Text: Hess, Textile Fibers and Their Uses.

Credit—Three hours.

103. **Clothing Selection and Construction**—The aim of this course is to develop the taste and train the judgment in the selection, use and care of clothing and to give practical experience in planning, designing and construction of different types of garments. It includes a study of the use and care of the sewing machine, the use and alteration of commercial patterns, and an analysis of clothing budget for the college girl.

Credit—Two hours. (4 periods.)

104. Clothing Selection and Construction—A continuation of Clothing 103. A study of the elements of design and color used in the costume with practical application to garments made in this course.

Credit—Two hours. (4 periods.)

201. Foods—A study of the source, manufacture, selection and cost of foods; comparison of their characteristics and composition; care of food in the home. Laboratory work is given to illustrate processes of cookery and secure skill in use of materials. A study of each of the family meals is made, following which practice is given in meal planning, cooking and serving of these meals in the laboratory dining room.

Text: Bailey, Foods, Their Preparation and Service.

Credit—Three hours. (6 periods.)

202. Foods—A continuation of Foods 201 with further practice in food selection, food marketing, and planning of meals. Food preservation. The study of the diet in abnormal conditions. Planning and serving of meals for special occasions.

Credit—Three hours. (6 periods.)

204. Foods and Nutrition—For students not wishing to take the laboratory course in foods. The principles of human nutrition; selection of foods for normal adults and children. Calculation of individual diets for class members. Practical meal planning for the home. Special dietary problems as underweight, overweight, etc.

Text: Child, Food Preparation and Studies.

Credit—Two hours.

301. Advanced Clothing—Practical work in the designing and construction of more difficult outer garments in wool and silk fabrics. The construction of paper dress form. One problem in the renovation and remodeling of used garments. A more complete study of buying of textiles and clothing.

Credit—Three hours. (6 periods.)

304. Child Care and Development—The physical, mental and social development of the pre-school child; habit formation and mental hygiene; the common dangers to child health. A study of the agencies working in the interests of children and their contribution.

Text: Rand, Sweeney and Vincent, Growth and Development of the Young Child.

Credit—Two hours.

305. Mechanics of the Household—Studies in the selection, care and operation equipment based on varying requirements of the worker. Emphasis is placed upon recent developments in housing and equipment.

Credit—Three hours.

306. Home Planning and Furnishing—A study of the principles of selection of a home, with special reference to problems of construction and arrangement, and intelligent choice and use of suitable furnishings.

Text: Halbert, Better Homes Manual.

Credit—Three hours.

307. Household Management—A study of homemaking as a profession; the elements of successful homemaking. Managerial problems of the modern home, including the use of family income through the budget system. The responsibilities of the homemaker to the family and to the community.

Text: Wood, Lindquist and Studley, *Managing the Home*.

LATIN MISS TROTTER

(Twenty hours and two units of high school Latin are required of students electing Latin as a teaching subject. Five additional hours are required for each unit not taken in high school.)

Latin 101 and 102—Scott's *Elementary Latin* and fourteen chapters of *Caesar*.

Credit—Six hours for the year. Not elective for those who have had high school Latin.

Latin 103 and 104—Four books from *Caesar's Gallic War*. Composition based on the text throughout the year.

Credit—Six hours for the year.

Latin 201 and 202—Cicero, the four orations against Catiline, and the oration for Archias.

Credit—Six hours for the year.

Latin 301 and 304—Six books of Vergil's *Aeneid*, with history, mythology and scansion.

Credit—Six hours for the year.

Latin 401—A course in Latin composition.

Credit—Three hours.

Latin 402—Cicero's *De Senectute* and *De Amicitia*.

Credit—Three hours.

MATHEMATICS DR. PHILLIPS

(Sixteen hours and two and one-half units of high school Mathematics are required of students electing Mathematics as a teaching subject. For each additional unit taken in high school a reduction of three hours is made.)

101. Solid Geometry—Practical examples and original exercises throughout the course.

Text: Smith, *Essentials of Solid Geometry*.

Credit—Three hours.

102. Trigonometry—The practical value of trigonometry is very great, since it is essential to the work of surveying, astronomy and, indeed, to all sciences which depend upon mathematical demonstrations.

Trigonometry treats of the relations of lines and angles by algebraic methods.

Text: Smith, Reeve and Morss, Essentials of Trigonometry.

Credit—Two hours.

104. Arithmetic and Business Administration.

Text: Thompson, Business Arithmetic.

Credit—Two hours.

105. Intermediate Algebra—Offered for students not having credit for second year high school Algebra.

Credit—Three hours.

201. Advanced Algebra.

Text: Williams, College Algebra.

Credit—Three hours.

302. Analytic Geometry.

Text: Wentworth, Analytic Geometry.

Credit—Three hours.

303. Introductory Calculus.

Text: Passano, Calculus and Graphs.

Credit—Three hours.

MUSIC

MISS BARTLETT

201. Introduction to Music.

A study of major and minor scales.

The use of signs, words, abbreviations.

A study of various rhythmic forms.

Sight singing exercises. Ear training.

Singing and analysis of folk and art songs.

Credit—Two hours.

202. Public School Music.

Methods of teaching music in the primary grades.

Study of the child voice.

Rote song process.

Methods in the intermediate grades.

Rote to note process through pattern songs.

Credit—Two hours.

301. Music Appreciation—Required for the degree for elementary school teaching.

Credit—Two hours.

The department of music offers instruction also in piano, voice, harmony and history of music. The cost of this instruction, however, is not covered by the regular enrollment fee. Tuition in piano and voice is 50 cents a lesson.

There are four practice pianos for free use of music students. Knabe and Haines Brothers pianos are used exclusively.

Public recitals and concerts are given frequently. The glee clubs and mixed chorus offer excellent opportunity in vocal drill, and an excellent orchestra affords development of talent in instrumental music.

PHYSICAL EDUCATION AND HEALTH

MISS DILTS AND MR. NEWCOME

Note: A physical examination is required for entrance to all physical education courses.

Physical Education 101—A foundation course in the principles of physical education including formal and informal gymnastics and posture training.

Credit—Two hours (5 days a week.)

102. Health and Hygiene—A course in personal hygiene and in sanitation for school and community.

Text: Terman and Almack.

Credit—Two hours.

201. Games for Children—A course in games, suitable for playground, schoolroom, home and gymnasium.

Credit—One hour (2 days a week).

Physical Education 202—Methods of teaching games, marching, formal gymnastics and folk dancing.

Credit—One hour (2 days a week).

Physical Education 301—Stunts and contents. For women only.

Credit—Two hours (4 days a week).

Physical Education 302—Folk games. For women.

Credit—Two hours (4 days a week).

Physical Education 303—Gymnastics, including Danish and Swedish exercises. For men.

Credit—One hour (2 days a week).

Physical Education 304—A continuation of Physical Education 303.

Credit—One hour (2 days a week).

Physical Education 401—Tap dancing. For women.

Credit—One hour (2 days a week).

Physical Education 402—Natural dancing. For women.

Credit—One hour (2 days a week).

Physical Education 403—Stunts, contests, tumbling, apparatus. For men.

Credit—Two hours (4 days a week).

Physical Education 404—A continuation of Physical Education 403.

Credit—Two hours (4 days a week).

Swimming—Offered only during the summer term.

Credit—One hour.

Athletic Team Coaching—Principles of coaching football, basketball and baseball.

Credit—Two hours.

Athletic Training—Students who are on the football, basketball or baseball squad will be assigned to the Athletics for Credit group in physical education under the direction of the coach of the sport.

A maximum of two semester hours is allowed in each sport, on the basis of one semester hour for each full season in the sport.

Note—Students may qualify as part-time physical education teachers, by electing fifteen semester hours of physical education as a third teaching subject.

PHYSICAL SCIENCES

MR. STUTZMAN

(Sixteen hours each of Physics and Chemistry are required of students electing Physical Science as a teaching subject.)

103. Physical Nature Study—A study of stars and constellations, soils, rocks, ores, limestone, coal, buoyancy of air, hydraulics, winds and water power, heat, applications of steam and gasoline, magnetism and electricity, light and optics, sound and mechanics. Required for normal course students preparing to teach in the upper grades and for others offering no physics from high school. A total of 72 class hours.

Text: Hodgdon.

Credit—Three hours.

Chemistry 111—Three recitation periods and two two-hour laboratory periods each week. The text used is Holmes' Introductory College Chemistry, revised.

Credit—Four hours.

Chemistry 112—A continuation of Chemistry 111.

Credit—Four hours.

Physics 211—General physics. Three recitation periods and one two-hour laboratory period a week.

Text: Stewart, Text Book in College Physics.

Credit—Four hours.

Physics 212—Continuation of Physics 211.

Credit—Four hours.

Chemistry 311—Qualitative Analysis. To include also one gravimetric and one volumetric experiment as an introduction to quantitative analysis. One lecture and three three-hour laboratory periods.

Offered first semester 1933-1934.

Text: Engledar, qualitative analysis.

Credit—Four hours.

Chemistry 316—Organic Chemistry. Includes aliphatic compounds, saturated and unsaturated. Two lectures and two three-hour laboratory periods.

Offered second semester 1933-1934.

Text: Moore, Outlines of Organic Chemistry.

Credit—Four hours.

Physics 411—Light. Four lectures and one two-hour laboratory period.

Offered second semester 1934-1935.

Text: Reese, Light, revised.

Credit—Four hours.

Physics 412—Electricity. Four lectures and one two-hour laboratory period.

Offered first semester 1934-1935.

Text: Zeleney, Elements of Electricity.

Credit—Four hours.

SOCIAL STUDIES

MRS. GARDINER AND MR. THACHER

(Eighteen hours of History, four of Sociology, six of Government and six of Economics are required of students electing Social Studies as a teaching subject.)

101. Ancient and Mediaeval Civilization—Will be a view of the progress made in civilization by the early peoples in the Orient and Europe, including Greece, Rome, the triumph of the Barbarians, and the rise of the modern States.

Credit—Three hours. Mrs. Gardiner.

102. Bible History—The purpose of the course is to make an historical study of the Bible as it is related to ancient history.

Text: Blaikie, Manual of Bible History.

Credit—Two hours. Mrs. Gardiner.

Modern European History 103—This course begins with the seventeenth century and extends to the end of the nineteenth century. It traces the development of present day conditions from the past events of the last three hundred years.

Text: Robinson and Beard, The Development of Modern Europe, Volume 1, revised.

Credit—Three hours. Mrs. Gardiner.

Modern European History 104—This course is devoted to the achievements in Europe during the twentieth century.

Text: Robinson and Beard, The Development of Modern Europe, Volume II, revised.

Credit—Three hours. Mrs. Gardiner.

201. **American History to 1865**—The purpose will be to trace the colonial life, the growth in popular government; the struggle for independence, the Constitution, and the national life to 1865.

Required for standard normal.

Text: Bassett, *A Short History of the United States, 1492-1929.*

Credit—Three hours. Mrs. Gardiner.

202. **Later American History**—This course will show the advancement in the social and economic life of the people of the United States since 1865, their advancement in democracy, the growth of the United States as a world power, and their part in the World War.

Required for standard normal.

Text: Bassett, *A Short History of the United States, 1492-1929.*

Credit—Three hours. Mrs. Gardiner.

203. **General Sociology**—An introduction to the study of social life, its origin, evolution and organization.

Text: Hayes, *Introduction to the Study of Sociology.*

Credit—Four hours. Mr. Thacher.

204. **Rural Sociology**—An introductory course for understanding and control of rural conditions in this and other States. The relation of the rural school to rural life is studied.

Text: Gillette, *Rural Sociology.*

Credit—Two hours.

205. **Principles of Economics**—A course on the great principles which govern consumption, production, distribution and the exchange of wealth.

Text: Fairchild, Furness and Buck, *Principles of Economics, Volume 1.*

Credit—Three hours. Mr. Thacher.

206. **Applied Economics**—An advanced course in the principles of economics to meet the requirements for high school teachers of social science. Economics 205 is pre-requisite.

Text: Bye and Hewitt, *Applied Economics.*

Credit—Three hours. Mr. Thacher.

301. **The American Government**—A study of the American government in the practical operations.

Text: Beard, *American Government and Politics.*

Credit—Three hours. Mrs. Gardiner.

302. **State and Local Government**—A comparative study of State and local governments, with special attention to West Virginia.

Credit—Three hours. Mrs. Gardiner.

Sociology 303. The Family—A study of the origin and historical development of the family; problems of the modern family. The course in General Sociology is pre-requisite.

Text: Goodsell, *The Family as a Social and Educational Institution.*

Credit—Two hours. Mr. Thacher.

Economics 305—Money and Banking—State and national banking practice; credit and money conditions; investment and speculation. Economics 205 is pre-requisite.

Text: Edie, Money, Banking and Credits.

Credit—Two hours. Mr. Thacher.

Economics 306. Public Finance—A study of state and national tax systems in the United States, and public expenditures. Economics 205 is pre-requisite.

Text: Hunter, Outlines of Public Finance.

Credit—Two hours. Mr. Thacher.

311. West Virginia History—This course is designed to give a knowledge of the State of West Virginia, its formation, growth, and the outlook for the future.

Credit—Three hours. Mrs. Gardiner.

401. Latin American History.

Credit—Three hours. Mrs. Gardiner.

402. American History 1877 to the present.

Credit—Three hours. Mrs. Gardiner.

COUNTIES AND STATES REPRESENTED

Students in Residence

Allegany, Md.	5	Mineral	40
Barbour	2	Monongalia	1
Berkeley	149	Morgan	41
Braxton	2	Ohio	2
Clarke, Va.	15	Pendleton	45
Dauphin, Pa.	1	Pocahontas	9
Denver, Colo.	2	Preston	24
Frederick, Md.	2	Putnam	2
Frederick, Va.	5	Randolph	17
Grant	38	Ritchie	3
Hampshire	44	Rockingham, Va.	1
Hardy	28	Tucker	20
Harrison	1	Upshur	1
Jefferson	159	Washington, Md.	27
Kanawha	3	Wood	1
Logan	1		
McDowell	2	Total	696
Mercer	3		

Students in Correspondence and Extension Courses

Berkeley	13	Pendleton	6
Frederick, Va.	1	Preston	3
Grant	10	Raleigh	1
Greenbrier	1	Randolph	1
Hampshire	1	Tucker	2
Hardy	2	Washington, Md.	2
McDowell	1		
Mineral	4	Total	54
Morgan	6		

ENROLLMENT BY TERMS 1932-1933

	Intersession (1932)	Summer (1932)	First Semester	Second Semester	Total
Men	28	141	151	172	492
Women	29	237	185	214	665
Totals	57	378	336	386	1157
Counted twice					461
Total number different students in residence					696
Correspondence and Extension not in residence					26
Total number different students					722



